



Climate Ready Water Utilities Working Group

Meeting #1
December 3-4, 2009

Agenda

Location: Washington, D.C., Washington Marriott, West End Ballroom, Salons A&B

Advance Materials: Background Information Packet (Annotated Bibliography, five best overview documents, and Research Synthesis)

Day 1

8:30 AM **Welcome and Opening Remarks – Peter S. Silva, Assistant Administrator, Office of Water**

8:45 AM **Introductions**

8:50 AM **Meeting Overview and Objectives**

9:00 AM **Identification of Key Challenges and Considerations**

- Themes from interviews with CRWU Working Group members
- Additional CRWU Working Group observations

10:00 AM **Findings from the Literature Review**

10:30 AM **Break**

10:45 AM **Background Presentations (20 min. with 10 min. of Q&A each)**

- Current EPA climate change legislation relevant to utilities (*Rachel Schmeltz, EPA*)
- Practice based examples of adaptation and mitigation actions to address water sector climate change impacts (*Paul Fleming, Seattle Public Utilities and Pat Davis, Orange Water and Sewer Authority*)

12:15 PM **Lunch**

1:15 PM **Initial Identification of the Attributes of a Climate Ready Water Utility**

- Themes from interviews with CRWU Working Group members
- Hexagon supported brainstorm exercise

- 2:30 PM** **Tools, Training, and Products**
- Identify an initial list of potential climate change-related tools, training, and products that address short-term and long-term needs of water and wastewater utility managers, decision makers, and engineers
- 3:30 PM** **Break**
- 3:45 PM** **Public Comment**
- 4:30 PM** **Review of Day 1 Discussion and Preparing for Day 2**
- Review of key outcomes, action items, and continued discussion items for Day 2
 - “Homework,” agenda adjustments, or other action based on Day 1 outcomes
- 5:00 PM** **Wrap-Up and Adjourn**

Day 2

- 8:30 AM** **Day 2 Overview and Objectives**
- 8:45 AM** **Review Initial Characterization of What It Means to be a CRWU**
- Review outcome of Day 1 discussions
 - Continue open discussions
 - Identify actions and next steps
- 10:15 AM** **Review Initial List of Tools**
- Review outcome of Day 1 discussions
 - Continue open discussions
 - Identify actions and next steps
- 11:15 AM** **Break**
- 11:30 AM** **Review List of Key Questions and Follow-Up Research Needed**
- Review outcome of Day 1 discussions
 - Continue open discussions
 - Identify actions and next steps
- 12:00 PM** **Next Steps and Preparing for Meeting #2**
- Review next steps
 - Discuss and determine possible Task Team structure and work
 - Draft agenda items for Meeting #2
- 1:00 PM** **Wrap-Up and Adjourn**