



Climate Ready Water Utilities Working Group

Draft Meeting Logistics Memo

December 3-4, 2009

This document provides information on logistics related to the first Climate Ready Water Utilities Working Group meeting, December 3-4 in Washington, D.C.

Meeting Dates and Times

Thursday, December 3, 2009, 8:30am – 5:00 pm

Friday, December 4, 2009, 8:30am – 1:00 pm

Meeting Location

The meeting will be held in the Marriott Hotel Washington, which is located at: 1221 22nd Street NW Washington, District Of Columbia 20037.

Phone: 1.202.872.1500

<http://www.marriott.com/hotels/travel/waswe-washington-marriott/>

Hotel Information

We have reserved a block of rooms at the Marriott Hotel (same location as the meeting), at the room block rate of \$179 per night for the nights of Wednesday, December 2 and Thursday, December 3, 2009.

Please note that the reservation we have made at the Marriott Hotel Washington only holds rooms available, it does not reserve a specific room for you. You will need to make your room reservation by calling 1.800.393.3053 or 1.202.872.1500 and refer to the group name “**Climate Ready Water Utilities Working Group.**” Please note that the hotel will hold rooms only until **Wednesday, November 18, 2009.** Please make your arrangements before that date. Please see <http://www.marriott.com/hotels/travel/waswe-washington-marriott/> for more information on the hotel.

Dress

Business Casual dress is encouraged.

Transportation Options

Directions from Regional Airports & Ground Transportation Options

Ronald Reagan Washington National - DCA

- Phone: 1.703.417.8000
- Hotel direction: 5 miles NE

- Driving Directions: Take George Washington Parkway West. Follow signs to Memorial Bridge. Cross over Memorial Bridge. At the End of the Bridge bear left. Take first left onto 23rd Street. Follow 23rd Street, NW and turn right onto I Street, NW. Take the first left onto 22nd Street, NW. The Washington Marriott is five blocks ahead on the right side on 22nd Street, NW.

The Marriott Hotel Washington does **NOT** provide shuttle service to DCA.

- Alternate transportation:
 - Red Top Executive Sedan Service; on request
 - Bus service, fee: 17.00 USD (one way)
 - Estimated taxi fare: 15.00 USD (one way)

Washington, DC/Dulles - IAD

- Phone: 1.703.572.2700
- Hotel direction: 25 miles SE
- Driving Directions: Follow the signs to Interstate 66 east to Washington. Follow I-66 to the Theodore Roosevelt Bridge (US Route 50). Once you cross the bridge, I-66 becomes Constitution Ave. Turn left off of Constitution Ave. on to 18th Street, turn left on M St. and right on 22nd. The hotel is ahead on the right.

The Marriott Hotel Washington does NOT provide shuttle service to IAD.

- Alternate transportation:
 - Red Top Executive Sedan Service; fee: 65 USD (one way) ;on request
 - Estimated taxi fare: 45.00 USD (one way)

Baltimore/Washington International Thurgood Marshall Airport - BWI

- Phone: 1.410.859.7111
- Hotel direction: 40 miles S
- Driving Directions: Take the Baltimore-Washington Parkway South (MD 295) to US 50 west (New York Ave.). Turn Right off of New York Ave. on to Massachusetts Ave. At Thomas Cir. Take the circle 3/4 around and exit M St. Follow M to 22nd. Turn right on to 22nd, the hotel is on the right.

The Marriott Hotel Washington does **NOT** provide shuttle service to BWI.

- Alternate transportation:
 - Red Top Executive Sedan Service; fee: 75 USD (one way) ;on request
 - Estimated taxi fare: 75.00 USD (one way)

Driving Directions and Parking Information

Please consult the following website for driving directions from your location to the Marriott Hotel Washington: <http://www.marriott.com/hotels/maps/directions/waswe-washington-marriott/>

Public parking in the Marriott Hotel Washington parking garage for the morning/afternoon of Wednesday, December 2 and Thursday, December 3 is \$6 hourly, \$30 daily.

City Information

For more information on Washington, D.C. and area attractions, we suggest the following websites:

Washington DC Chamber of Commerce

<http://www.dcchamber.org/>

Hotel Marriott Visitors Guide

<http://www.marriott.com/hotels/travel-guide/waswe-washington-marriott/>

For More Information

If you have any additional questions, need more information, or have any difficulty with hotel arrangements, please do not hesitate to contact Athena Bertolino or Patrick Donovan at (206) 447-1805 or by email at athena.bertolino@ross-assoc.com or Patrick.donovan@ross-assoc.com

Map – Hotel Location & Nearby Eateries

1. Blackie's Restaurant
2. Trattoria Nicola's
3. Sandella's Flatbread Cafe
4. Kobalt Restaurant
Westend Bistro
5. Thai Kitchen Restaurant
Bread & Chocolate Cafe
6. Cafe On M
7. Blue Duck Tavern
Colonnade Restaurant
Juniper Restaurant
8. Grill Restaurant
9. Embrasserie
10. Grillfish

